

BILL NO. S-74-05-06

SPECIAL ORDINANCE NO. S- 68-74

AN ORDINANCE approving a blanket purchase  
order with GLADIEUX REFINERY, INC. for  
materials for Street maintenance.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT  
WAYNE, INDIANA:

SECTION 1. A certain contract dated April 11, 1974, between the City  
of Fort Wayne, by and through its Mayor and the Board of Public Works, and  
GLADIEUX REFINERY, INC., for  
Hot Asphalt Base Oil  
Liquid Calcium Magnesium Chloride Liquor  
all as more particularly set forth on Blanket Purchase Order No. 3-23811, which  
is by reference incorporated herein and made a part hereof, is hereby in all things  
ratified, confirmed and approved.

SECTION 2. This Ordinance shall be in full force and effect from and  
after its passage and approval by the Mayor.

William T. Hinga  
Councilman

APPROVED AS TO FORM  
AND LEGALITY 5-14-74

John H. Logan  
CITY ATTORNEY  
Council

Read the first time in full and on motion by Hingis, seconded by Stier, and duly adopted, read the second time by title and referred to the Committee on Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day of \_\_\_\_\_, 197\_\_\_\_\_, at \_\_\_\_\_ o'clock P.M., E.S.T.

Date: 5-14-74

Charles W. Westerman  
CITY CLERK

Read the third time in full and on motion by Hingis, seconded by Stier, and duly adopted, placed on its passage. Passed (~~lost~~) by the following vote:

	AYES <u>9</u>	NAYS <u>0</u>	ABSTAINED _____	ABSENT _____ to-wit:
BURNS	<u>X</u>	_____	_____	_____
HINGA	<u>X</u>	_____	_____	_____
KRAUS	<u>X</u>	_____	_____	_____
MOSES	<u>X</u>	_____	_____	_____
NUCKOLS	<u>X</u>	_____	_____	_____
SCHMIDT, D.	<u>X</u>	_____	_____	_____
SCHMIDT, V.	<u>X</u>	_____	_____	_____
STIER	<u>X</u>	_____	_____	_____
TALARICO	<u>X</u>	_____	_____	_____

DATE: 5-28-74

Charles W. Westerman  
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (Zoning Map) (~~General~~) (~~Annexation~~) (~~Special~~) (~~Appropriation~~) Ordinance (Resolution) No. J-68-74 on the 28th day of May, 1974.

ATTEST: (SEAL)

Charles W. Westerman  
CITY CLERK

Samuel J. Talarico  
PRESIDENT OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 29th day of May, 1974, at the hour of 11:00 o'clock A. M., E.S.T.

Charles W. Westerman  
CITY CLERK

Approved and signed by me this 29th day of May, 1974, at the hour of 2:30 o'clock P. M., E.S.T.

John A. [Signature]  
MAYOR

Bill No. S-74-05-06

REPORT OF THE COMMITTEE ON FINANCE

We, your Committee on Finance to whom was referred an Ordinance

Approving a blanket purchase order with GLADIEUX REFINERY, INC.

for materials for Street maintenance

have had said Ordinance under consideration and beg leave to report back to the Common  
Council that said Ordinance DO PASS.

William T. Hinga - Chairman

John Nuckols - Vice-Chairman

James S. Stier

Winfield C. Moses, Jr.

Paul "Mike" Burns

*William T. Hinga*

*John Nuckols*

*James S. Stier*

*Winfield C. Moses, Jr.*

*Paul "Mike" Burns*

5-28-74  
DATE 5-28-74 CONCURRED IN  
CHARLES W. WESTERMAN, CITY CLERK

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES  
NUMBER ONE EAST MAIN STREET  
ROOM 950  
FORT WAYNE, INDIANA 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Street Department  
231 South Clinton Street  
Fort Wayne, Indiana 46802

Gladieux Refinery  
4133 New Haven Avenue  
Fort Wayne, Indiana

DELIVER TO:-

DEPARTMENT  
OR DIVISION Same as above

ADDRESS  
CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND  
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

PURCHASE ORDER NUMBER

3- 23811

DATE April 11, 1974  
REF. NO.  
REQ. NO. 3720

THE ABOVE INFORMATION MUST APPEAR ON  
ALL INVOICES, BILLS OF LADING, DELIVERY  
TICKETS, PACKAGES AND CORRESPONDENCE.  
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:

DEPT. DP

DATE  
WANTED }

APPROPRIATION  
AND FUND  
NUMBER }

880-28-3-37

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
TAX EXEMPT (UNLESS OTHERWISE INDICATED)				
Blanket Order for year of 1974				
Hot Asphalt Base Oil .265 per gallon				
Liquid Calcium Magnesium Chloride Liquor				
Solution 32% .219 per gallon				
Solution 35% .226 per gallon				
Solution 38% .233 per gallon				
Per Bid Ref. No. 567				
Subject to Councilmanic Approval.				
RB				

COMPLIANCE WITH  
THE DELIVERY DATE  
REQUESTED WILL A-  
VOID "FOLLOW UP"  
CORRESPONDENCE.

NOTE

↓  
READ

INSTRUCTIONS ON  
THE BACK OF THIS  
ORDER

THE CONTRACTOR OR  
VENDOR, BY ACCEPT-  
ING THIS ORDER, A-  
Grees TO THE GEN-  
ERAL CONDITIONS AND  
TERMS OF AGREEMENT  
ON THE BACK OF THIS  
ORDER.

UNLESS OTHERWISE  
INDICATED THE PRICES  
SHOWN INCLUDE ALL  
CHARGES FOR DELIV-  
ERY, PACKING, ETC.,  
NECESSARY TO COM-  
PLETE DELIVERY TO  
DESTINATION SPECI-  
FIED.

UNLESS OTHERWISE  
INDICATED THE PRICES  
SHOWN DO NOT INCLUDE  
TAXES OF ANY KIND.

EXEMPTION BLANKS  
WILL BE FURNISHED  
WHEN NECESSARY.

IND. SALES TAX  
EXEMPT. CERTIF. NO.  
34508

IF THIS ORDER DOES  
NOT AGREE WITH YOUR  
QUOTATION, KINDLY  
RETURN IT WITH AN  
EXPLANATION.

APPROVED  
3 WORKS  
Jury D. Russell  
Ronald L. Bane  
Director of Purchases

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COV-  
ERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE  
EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER  
IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON  
FILE IN THIS OFFICE.

City Controller EDWARD G. KAMNIKAR

Director of Purchases

Per

Per

Hipski nd  
Asphalt

Cyd. C.K.  
Bond

[illegible]

MEMO FROM PURCHASING DEPARTMENT

April 11, 1974

Board of Public Works - Street Dept.  
9th Flr., City-County Bldg.  
One Main St., Ft. Wayne, Ind. 46802

Attention: Edna Smith

Subject: Bid No. 567

Attached is a copy of the successful bidder.

Gladieux Refinery (Blanket P.O. 3-23811)

Hot Asphalt Base Oil - Guaranteed Firm Price for 1974: .265 per gallon

Liquid Calcium Magnesium

Chloride Liquor - Guaranteed Firm Price for 1974:

Solution 32%: .219 per gallon

Solution 35%: .226 per gallon

Solution 38%: .233 per gallon

Tabulation sheet is attached.

*T. J. Clune*

DEPARTMENT OF PURCHASES  
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

\*Fill all replies and correspondence, etc., to

A.T. Demetroff (Telephone 423-7037)

DEPARTMENT OF PURCHASES

Room 353, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Street Department  
or Division 251 South Clinton Street  
Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Tuesday, March 26, 1974 at 10:00 A.M.  
Time of Bids

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 24608. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.  
TAX EXEMPT (Unless otherwise indicated)

Page 1 of 8

Ref. No. 567

Date March 8, 1974

Date wanted

As Required

Fund 880-28-3-37

Appropriation No.

Quantity	Unit	Materials, Supplies, Equipment or Service	Unit Price	Total Amount
		Estimated requirements of Hot Asphalt Base Oil, in accordance with Indiana State Highway Specifications, furnished and applied.	As per Page 4	4
		Liquid Calcium-Magnesium Chloride Liquor for the calendar year 1974.	As per Page 5	5
<p>*The successful bidder may be required to furnish an indemnity and performance bond, as provided in paragraphs 4 and 16, page two.</p>				

Bid Bond required ☐ NO ☒ YES \$1,500.00 Performance Bond ☐ NO ☒ YES  
Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Signature of Company

James M. Gladieux, Inc. President

Address 4133 New Haven Avenue

City Fort Wayne, Indiana

Date 3/25/74

5 01 0

HOT ASPHALT BASE OIL - INDIANA  
STATE HIGHWAY SPECIFICATION

For furnishing during the period of the contract and at the prices indicated, the requirements of the commodities listed herein, which may be required by the various Departments and Divisions of the City from time to time. It is understood that the quantities are approximate only and in no way shall govern the amount required during the period of the Contract. The estimated quantities will be used solely for the purpose of making a comparison of bids.

DELIVERY AND CONTRACT PERIOD:

The commodity shall be delivered and applied in accordance with instructions of the using Department as ordered, beginning on the date of the Contract award and continuing through April 30, 1975. Each release for delivery and application shall be evidenced by a regular purchase order issued by or on behalf of the using Department.

PRICING AND INVOICING:

Bidder's price shall include the material and the application thereof. Invoices must be submitted to the using Department together with the City's standard claim form for that Department.

The primary users of the commodity are: Board of Public Works and the Board of Park Commissioners.

COMMODITY:

Hot Asphalt Base Oil, per Indiana State Highway Specifications, furnished and applied as ordered.



LIQUID CALCIUM-MAGNESIUM CHLORIDE LIQUOR FOR  
THE CALENDAR YEAR 1974

SPECIFICATIONS

- MATERIALS:** The Liquid Calcium-Magnesium Chloride dust layer or equal brine liquor must be available in concentrations ranging from 32% to 38%.
- TESTING:** The seller and/or applicator will supply certifications covering composition and percent of concentration as is required by the Street Department Inspector. The applicator will sample and test by hydrometer each separate tank car of material if such tests are desired by the City.
- EQUIPMENT:** The applicator distributor shall be of a standard type and capacity. It shall be capable of applying a metered amount of solution to the square yard of the road surface and shall be maintained in good operative condition at all times.
- METHOD OF MEASUREMENT:** The unit of measurement for Liquid Calcium-Magnesium Chloride Liquor shall be by the gallon. The quantity for which payment will be made will be the total gallons of solution applied per square yard at the rate specified by the City Street Commissioner.
- BASIS OF PAYMENT:** The unit bid price per gallon (based on a 38% solution) shall be full compensation for all materials, equipment and use, supervision and labor to treat any city street or portion thereof at any location in the City of Fort Wayne, Indiana at the rates as determined by the Street officials.

"The successful bidder shall have the right to increase the contract unit price in an amount equal to the bidder's increase in costs of calcium chloride subsequent to the date on which such bid is submitted (hereinafter referred to as "Base Date") to the Board of Works. Any increase (or decrease) in the bidder's cost of calcium chloride after the base date shall be determined monthly and shall be verified by proper documents furnished to the Board of Works of the City of Fort Wayne and shall include proof of price to the bidder from the bidder's source of supply."

**Guaranteed firm Price Per Gallon for 1974:**

Price per gallon Solution 32%: \$ .2190  
Price per gallon Solution 35%: \$ .2260  
Price per gallon Solution 38%: \$ .2330

**Guaranteed firm price Per Gallon for 1974 with Escalator Clause:**

Price per gallon Solution 32%: \$ .1990  
Price per gallon Solution 35%: \$ .2060  
Price per gallon Solution 38%: \$ .2130

ESTIMATED QUANTITY:

350,000 Gallons

EQUIPMENT:

The successful bidder will be required to show satisfactory evidence of capability and that he has sufficient and proper equipment to fulfill the contract. Lack of equipment will be sufficient cause to reject his bid. See questionnaire below.

BIDDERS PROPOSAL SECTION

350,000 Gal. Hot Asphalt Base Oil, Applied at Approx. 180°.

Firm Price per gal.: \$ .2650 Total: \$ 92,750.00Escalator Clause Firm Price per gal. \$.2450 Total: \$ 85,750.00

Available Equipment: We own all the necessary equipment to do the required work. It consists of (2) Distributors -- 1 - 3,000 gallon capacity and 1 - 2,000 gallon capacity. These Distributors are capable of spreading from 8-19 feet wide areas.

Guaranteed Firm Price for 1974 Per Gal.: \$ .2650

The successful bidder shall have the right to increase the contract unit price in an amount equal to the bidder's increase in costs of Hot Asphalt Base Oil subsequent to the date on which such bid is submitted (herein-after referred to as "Base Date") to the Board of Works. Any increase (or decrease) in the bidder's cost of Hot Asphalt Base after the base date shall be determined monthly and shall be verified by proper documents furnished to the Board of Works of the City of Fort Wayne and shall include proof of price to the bidder from the bidder's source of supply."

Guaranteed Firm Price for 1974 with Escalator Clause.

Per Gal.: \$ .2450

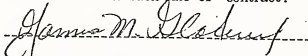
NON-COLLUSION AFFIDAVIT

STATE OF INDIANA,

} SS:  
Allen COUNTY

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale or contract.

James M. Gladioux, President


Bidder or Agent

For Gladioux Refinery, Inc.

Firm or Corporation

Subscribed and sworn to before me this 26 th day of March, 1974

My Commission Expires

December 13, 1977

REQUEST FOR PUBLICATION

News
Sentinel X
Journal
Gazette X
Other

DATE March 8, 1974

Kindly publish the following  
advertisement on the dates as  
shown and issue invoice to \*

\* Department Street Department  
231 S. Clinton Street  
Address Fort Wayne, Indiana 46802

Department of Purchases  
City of Fort Wayne

By A. T. Demetoff

BIDS WANTED - REFERENCE NO. 567

Sealed Proposals will be received by the City of Fort Wayne at the  
Office of Department of Purchases, Number One Main Street, Room  
470, Fort Wayne, Indiana, until 10:00 A.M., Tuesday, March 26, 1974  
for the following items:

Annual Requirements -  
Hot Asphalt Base Oil, Applied  
Liquid Calcium-Magnesium Chloride Liquor

Bid Forms, specifications, etc., may be obtained upon application at  
the office and address given above.

A Bid Bond or Certified Check in the amount of \$ 1,500.00  
must be submitted with the bid.

Department of Purchases  
City of Fort Wayne  
By A.T. Demetoff  
Director of Purchases

INSERT 1st RUN

REPEAT 2nd RUN

Type of Advertising Required

March 15, 1974

March 22, 1974

LEGAL NOTICE x

# PROPOSAL AND BID SURETY FORM

## PROPOSAL:

In compliance with the foregoing invitation to bid and subject to all of the conditions thereof the undersigned offers and agrees, if this bid is accepted within a reasonable time from date of opening of bids, to enter into a contract in accordance with the prices stated herein.

The Legal Advertisement, General Conditions, Instructions to Bidders, Information for Bidders, Special Conditions, Specifications, and Plans applying form a part of this proposal.

This proposal is supported by the following bid surety as required by law and signatures affixed thereto constitute both a proposal and bid surety executed by the bidder.

## BID SURETY (REQUIRED BY LAW):

BOND FORM: (USE THIS BOND FORM—NO ALTERNATE FORM OF BOND WILL BE CONSIDERED).

KNOW ALL MEN BY THESE PRESENTS, THAT we, the undersigned, are held and firmly bound unto the City of Fort Wayne, State of Indiana, in the sum of One Thousand Five Hundred and NO/100----- (\$1,500.00) Dollars, to be paid on demand to said City of Fort Wayne, its successors and assigns for which payment well and truly to be made, we hereby bind ourselves, our heirs, successors, executors, and administrators, jointly and severally firmly by these presents.

The condition of this obligation is such that if the bid or proposal attached hereto and made a part hereof and submitted to the within named division of the City of Fort Wayne or its duly constituted agent, is accepted and a contract awarded to the undersigned bidder and the said bidder shall within ten (10) days after notice of said award enter into a contract with the said City of Fort Wayne, State of Indiana, and shall secure the performance of the same by bond or otherwise as may be required to the satisfaction of the City of Fort Wayne, Indiana then this obligation shall be null and void; otherwise to be in full force and effect.

## BID CHECK (ALTERNATE FORM OF SURETY):

Certified ☐

Cashiers ☐ Check No. .... in the sum of ..... Dollars

ON ..... Bank

is herewith submitted and deposited in lieu of bond under the same terms and conditions as set forth in the above bond.  
Note: If Check is used as Bid Surety—Attach here.

## SIGNATURES (BID SURETY AND PROPOSAL):

Witnessed by:

*Larry J. Johnson*

OTHER PARTIES INTERESTED IN  
THIS PROPOSAL

(See 14—Signatures under General Conditions, etc.)

List all Parties if Partnership

BIDDER  
AND  
PRINCIPAL

Gladieux Refinery, Inc.

Name of Bidder—Print or Type

By

*James M. Gladieux*  
Signature of Person Authorized to Sign

Title President

4133 New Haven Avenue

Street Name and Number

Fort Wayne, Indiana 46803

City, State and Zip Code

Date March 25, 1974

Witnessed by:

*Larry J. Johnson*

SURETY

Incorporated  
In the State of:

Indiana

Address:

Indianapolis

By

*James M. Gladieux*  
Sign on this line

DIAR 11 10 11

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, That Indiana Insurance Company, a Corporation duly organized and existing under the laws of the State of Indiana, and having its principal office in the City of Indianapolis, Indiana, does hereby make, constitute and appoint

Al J. Hoffman, Joe J. Hoffman, Don A. Hoffman, Richard P. Hormann

of Fort Wayne and State of Indiana  
its true and lawful Attorney(s)-in-Fact with full power and authority to sign, execute, seal and deliver any and all bonds and undertakings for and on its behalf as follows: Not to exceed the sum of \$100,000.00.

This Power of Attorney revokes that issued on behalf Al J. Hoffman, ETAL, dated April 6th, 1972.

and to bind the Corporation thereby as fully and to the same extent as if such bonds and undertakings were signed by the President, sealed and duly attested by the Secretary of the Corporation, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. This Power of Attorney is executed and may be revoked pursuant to and by authority granted by Article VII (1) of the By-laws of the Indiana Insurance Company, which reads as follows:

**"ARTICLE VII (1).**

The President or any Vice President acting with the Secretary, or any Assistant Secretary, shall have the power and authority to appoint Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory to the nature thereof, and at any time to remove any such Attorney-in-Fact and revoke the power and authority given to him. Attorneys-in-Fact when so appointed shall have power and authority, subject to the terms and limitations of the Powers of Attorney issued to them, to execute and deliver on behalf of the corporation and to attach the seal of the corporation thereto any and all bonds and undertakings, and other writings obligatory to the nature thereof, and such instrument executed by any such Attorney-in-Fact shall be as binding upon the corporation as if signed by an executive officer and sealed and attested by the Secretary or any Assistant Secretary."

IN WITNESS WHEREOF, Indiana Insurance Company has caused these presents to be signed by its Vice President, attested by its Secretary or Assistant Secretary, and its corporate seal to be hereto affixed this 5th day of February 1973.

INDIANA INSURANCE COMPANY

ATTEST:

J. R. Johnson  
Secretary - Assistant Secretary

By

J. S. Faust  
Vice President

STATE OF INDIANA ) ss.  
COUNTY OF MARION )

On this 5th day of February, A.D. 1973, before me personally came J. S. Faust, to me known, who being by me duly sworn, did depose and say, that he resides in the City of Indianapolis, Indiana; that he is Vice-President of Indiana Insurance Company, the Corporation described in and which executed the above instrument; that he knows the seal of said Corporation; that the seal affixed to the said instrument in such corporate seal; that it was so affixed by order of the Board of Directors of said Corporation; and that he signed his name thereto by like order. And said J. S. Faust

further said that he is acquainted with J. R. Johnson and knows him to be the Secretary - Assistant Secretary of said Corporation; and that he executed the above instrument.

11-4-76

My Commission Expires

Hazel Anderson  
Hazel Anderson Notary Public

STATE OF INDIANA ) ss.  
COUNTY OF MARION )

I, J. R. Johnson, the Secretary-Assistant Secretary of Indiana Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Indiana Insurance Company, which is still in full force and effect.

In witness whereof, I have hereunto set my hand and affixed the seal of said Corporation, at the City of Indianapolis, this 25th day of MARCH, A.D., 1974

(Seal)



J. R. Johnson  
Assistant Secretary

D-74-05-06

DEPARTMENT REQUESTING ORDINANCE: Board of Public Works

SYNOPSIS OF ORDINANCE: Bids were received in the Purchasing Department covering the 1974 Street Department requirements for Hot Asphalt Base Oil and Liquid Calcium Magnesium Chloride Liquor. A blanket Purchase Order 3-23811 has been written to Gladieux Refinery, the low bidder. (See tabulation attached).

EFFECT OF PASSAGE: Acquisition of needed materials used in Street Department  
for street maintenance.

EFFECT OF NON-PASSAGE: Materials necessary for Street Department operation would  
need to be acquired elsewhere.

MONEY INVOLVED (Direct Costs, Expenditures, Savings): \_\_\_\_\_

Blanket purchase order allows for acquiring materials as needed.

ASSIGNED TO COMMITTEE (J.N.): *Finance*